

Ph. 250-832-7714 441B 7th St. S.W.
 Fax 250-832-7414 PO Box 565
 Toll Free 1-877-250-8080 Salmon Arm, B.C. V1E-4N7
 signs@sunwave.net www.brushstrokesigns.ca

CUSTOMER:

CONTACT:

PHONE:

DATE:

SITE ADDRESS:

WORK ORDER # _____

DESCRIPTION:

MEASUREMENTS:		HEIGHT:	LENGTH:	DEPTH:	OTHER:
	1				
	2				
	3				
	4				
	5				

PHOTOS (TAKE PHOTOS SQUARE TO BUILDING)

SIGN ONLY

SIGN & BUILDING

OTHER:

EQUIPMENT REQUIRED

ACCESS TO SITE

OTHER

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CUSTOMER:

WO #

PHONE:

DATE:

CONTACT:

SITE ADDRESS:

Arrival on site as promised?

TIME _____

YES

NO

Job site safety observed (cones, barricades) during installation?

Job site clean and free from public hazards during installation?

Was the job site left clean ? (Site swept, windows cleaned)

Pre approval of any additional work or revisions ?

Were photos taken of completed installation taken ?

ADDITIONAL LABOUR / MATERIALS

QTY:

SIZE:

MATERIAL USED:

QTY:	SIZE:	MATERIAL USED:
DESCRIPTION:		

All work completed and approved

Signature _____ **Date:** _____

Print name: _____



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CUSTOMER: _____ **WO #** _____

PHONE: _____ **DATE:** _____

CONTACT: _____

SITE ADDRESS: _____

JOB INSTALLATION REQUIREMENTS

Arrival Time on site _____

Permits acquired ?

Safety requirements met ? (cones, barricades) etc.

Job site kept clean and free of hazards to public ?

Job site left clean after install ?

Photos of installation at completion ?

Other

YES	NO
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

LARGE EQUIPMENT / LIFTS / RENTAL TOOLS

BACKHOE		TOWABLE		AUGER	
CRANE		GENIE		HILTI	
BOBCAT		SCISSOR		LADDER	
EXCAVATOR		TRAILER		SCAFFOLD	
OTHER					

SHOP TOOLS / EQUIPMENT

SHOVELS		DRILLS		BROOMS	
RAKES		HAMMERS		RAGS	
TAMP BAR		HEAT GUN		CLEANERS	
LADDERS		SAWS		CONES	
PLANKS		LEVEL		SAFETY	

MATERIALS / FASTENERS

LUMBER					
4X4		BOLTS		WIRE	
2x6		SCREWS		BALLAST	
2x4				LAMPS	
1x4		HANGERS		ELEC.	
OTHER				TOUCH UP PAINT	

ADDITIONAL INSTRUCTIONS

CUSTOMER:

DATE:

QTY:

SIZE:

CUT

EDGE

LF

SUBSTRATE:

DESCRIPTION:

LABOUR

INITIALS:

CUSTOMER:

DATE:

SITE ADDRESS:

CONTACT:

PHONE:

FACIA	POLE	1 SIDE	2 SIDES	OTHER
BACKLIT	NEON	LED	UNKWOWN	OTHER
MEASUREMENTS:	HEIGHT:	LENGTH:	DEPTH:	OTHER:
	1			
	2			
	3			
POLE				
BASE PLATE				
PHOTOS (TAKE PHOTOS)	EQUIPMENT REQUIRED			
ACESS TO SITE	OTHER			



CUSTOMER:

DATE:

SITE ADDRESS:

CONTACT:

PHONE:

ILLUMINATED SIGN SURVEY

FACIA	POLE	1 SIDE	2 SIDES	OTHER
BACKLIT	NEON	LED	UNKWOWN	OTHER
MEASUREMENTS:	HEIGHT:	LENGTH:	DEPTH:	OTHER:
	1			
	2			
	3			
POLE				
BASE PLATE				
PHOTOS (TAKE PHOTOS)	EQUIPMENT REQUIRED			
ACESS TO SITE	OTHER			